

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 46 OF 25/26

APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR MAINTENANCE AND REPAIRS OF MSUNDUZI MUNICIPALITY FLEET ON AD HOC BASIS FOR A PERIOD OF 36 MONTHS

TENDER NOTICE

The Msunduzi Municipality hereby invites proposals from suitably qualified and experienced Service Providers for maintenance and repairs of Msunduzi Municipality fleet on ad-hoc basis for a period of 36 Months.

Tender documents will be made available to tenderers from **14h00** on **Friday, 24 April 2026**. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on **www.etenders.gov.za**.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R1 327.86 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Thokozani Gumede (Mechanical Workshop) on direct Telephone No. 083 659 3653 or e-mail address **thokozaniq@msunduzi.gov.za**.

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Sub-Unit) on direct Telephone No. 033 – 392 2807 or e-mail address **vuyani.msimang@msunduzi.gov.za**.

Tenders must be submitted both in hard copy and on CD/USB Flash Drive contained in sealed envelopes and marked with “**SCM 46 OF 25/26**” and the **Contract Description** must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (coordinates -29.6126297; 30.3610014), not later than **12h00** on **Thursday, 28 May 2026**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, including Chapter 4 of the Public Procurement Act No. 28 of 2024. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria – Category 1 - 12	Maximum Points
1.	Company Experience - <i>to submit company experience as per the chosen category, if choosing more than one category, submit company experience for all categories chosen.</i>	20 Points
2.	Personnel Foreman Trade Test Certificate	10 Points
3.	Resources Vehicles (Bakkie/LDV)	10 Points
4.	Retail Motor Industry - Accreditation	10 Points
Total Functionality Points		50 Points
Minimum Threshold		35 Points

No.	Evaluation Criteria – Category 13	Maximum Points
1.	Company Experience - <i>to submit company experience for Category 13 only, Panel Beating services and Glass repairs for all types of vehicles.</i>	20 Points
2.	Personnel Foreman Trade Test Certificate	10 Points
3.	Resources Vehicles (Bakkie/LDV)	10 Points
4.	Retail Motor Industry - Accreditation	10 Points
5.	SAMBRA (South African Motor Body Repairs Association)	10 Points
Total Functionality Points		60 Points
Minimum Threshold		50 Points

No.	Evaluation Criteria – Category 14	Maximum Points
1.	Company Experience - <i>to submit company experience for Category 14 only, COF / COR testing of Vehicles requiring COF Certificates.</i>	20 Points
2.	Personnel Foreman Trade Test Certificate	10 Points
3.	Resources Vehicles (Bakkie/LDV)	10 Points
4.	Retail Motor Industry - Accreditation	10 Points
5.	VTA (Vehicle Testing Association)	10 Points
Total Functionality Points		60 Points
Minimum Threshold		50 Points

The allocation of Preference Points will be according to the following Ownership Specific Goals:

Goal	Description	Points
Black Owned Enterprise	≥ 51% Black owned Enterprise or 51% management Control by South African Black People	10 points
Business Enterprise Owned by Woman	≥ 51% Woman Owned Enterprise and Controlled by one or more woman or 51% Management control by one or more woman.	5 Points
Locality of the business	Business Situated Within the Msunduzi Municipality's Area of Jurisdiction	5 Points
Total		20 Points

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR. SF MNDEBELE (MUNICIPAL MANAGER)